



# RESEARCH EXCELLENCE AWARDS 2023-2024

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## IMPORTANT DATES

**Application Deadline:**  
5:00pm CST  
December 15, 2023

**Notification of Award:**  
February 5, 2024, Via E-mail

**Award Ceremony:**  
Mid to Late Spring Quarter

# RESEARCH ASSOCIATE EXCELLENCE AWARD

The Research Associate Excellence Award seeks to honor distinguished research staff members, emphasizing those who primarily rely on research activities for their income. These individuals are celebrated for their significant contributions in research, innovation, collaboration, and unwavering dedication.

To be eligible for this award, nominees must have been part of the Tech's full time research staff for at least one calendar year. Those who have won this award in the last two years are not eligible.

A nominee should exhibit profound expertise in executing research tasks, maintaining research resources, gathering data, and providing essential intellectual contributions. Their capability for innovative thinking is crucial, especially when it involves pioneering new methodologies or crafting solutions to intricate research challenges. Beyond individual prowess, a commendable team spirit is essential. Nominees should be known for their collaboration, offering assistance to colleagues, and promoting a synergistic research environment. Above all, an unwavering commitment to their research endeavors, which often transcends typical expectations, is a hallmark of their dedication.

Awardees will receive \$1,000 for professional development, coupled with a plaque acknowledging their notable achievements. The award winner will be recognized for their distinctive achievements in a special ceremony.

# RESEARCH ASSOCIATE EXCELLENCE AWARD

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## APPLICATION REQUIREMENTS

### Eligibility Criteria:

1. Applicants must be current staff members at Louisiana Tech University primarily supporting research functions. University administrators at or above the rank of Dean are not eligible.
2. Applicants must have been a part of the Tech research staff for at least one calendar year.
3. Research associates who have received this award within the past two years are ineligible.

### Application Components:

1. **Application Letter:** A written statement confirming the applicant's eligibility, detailing their role and illustrating their significant contributions to research and implementation. (Maximum 2 pages)
2. **Professional Resume:** The nominee's most recent resume showcasing their expertise, innovation in research methods, collaborative endeavors, and evidence of research dissemination.
3. **Summary of Research Contributions:** A comprehensive account of the applicant's research support activities, including their analytical capabilities and intellectual input. (Maximum 2 pages)
4. **Endorsement Statements:** A minimum of two letters from colleagues, supervisors, or academic peers commending the nominee's teamwork, cooperative spirit, and dedication to the research community. One letter should be from the applicant's supervisor.

### Post-Award Obligations:

- Award winners are required to participate in promotional activities, which includes developing a short video showcasing their research journey and its impact.

### Award Package:

- A monetary award of \$1,000 to support professional development related to the partnership.
- A commemorative plaque in honor of their outstanding research contributions.

### Submission Instructions:

- Compile all required application components into a single PDF file.
- The PDF should be named as follows: [Lastname\_Firstname\_RAEA\_Application.pdf].
- Applications should be submitted via email to [researchawards@latech.edu](mailto:researchawards@latech.edu) by 5:00 pm CST on December 15, 2023.

### Review Process:

- A review committee, consisting of the selected members from the University Research Council and senior faculty members, will evaluate the applications.
- Criteria for review will include the depth and breadth of the applicant's service, the impact on research endeavors, and potential for ongoing collaboration and growth.