Louisiana Tech University

General Information & Schedule of Classes
Summer Quarter 2017
BOSS Web Registration: Critical Dates for Early, General, and Late Registration

<u>Tuesday, Mar. 28, 2017</u>: Summer 2017 Schedule of Classes (*"Available Course Sections"*) available live on BOSS website.
<u>Friday, Apr. 21, 2017</u>: Critical Registration, Critical Payment/Purge Dates, and .pdf version of "The Racing Form" live on website.
<u>Friday, Apr. 28, 2017</u>: Last day to drop individual courses or resign with "W" grade(s) – Spring Qtr. 2017.
<u>May 1 - May 19, 2017</u>: Advising, Early Web Registration, Early Tuition/Fee Payment (for students enrolled in the Spring Qtr. 2017)

Veterans, Honors Program & Graduate Students	Seniors		Juniors		Sophomores		Freshmen	
	Hours	Registration Begins	Hours	Registration Begins	Hours	Registration Begins	Hours	Registration Begins
9:00 a.m. Mon., May 1 thru Fri., May 19	135 or more	9:00 a.m. Tues., May 2	78-89.99	9:00 a.m. Thurs. May 4	49-59.99	9:00 a.m. Mon., May 8	19-29.99	9:00 a.m. Wed., May 10
	111-134.99	2:00 p.m. Tues., May 2	68-77.99	2:00 p.m. Thurs. May 4	37-48.99	2:00 p.m. Mon., May 8	7-18.99	2:00 p.m. Wed., May 10
	90-110.99	9:00 a.m. Wed., May 3	60-67.99	9:00 a.m. Fri., May 5	30-36.99	9:00 a.m. Tues., May 9	1-6.99	9:00 a.m. Thur. May 11

BOSS Hours: Mon. – Fri.: 7:30 a.m. to 12:00 p.m. // 12:30 p.m. to 6:00 p.m. // 8:00 p.m. to 6:30 a.m.//Sat. - Sun.: 8:00 p.m. Fri. to 6:30 a.m. Mon.
Permits/Special Signatures Loaded in Registrar's Office (Keeny Hall 207): Mon. – Fri.: 8:15 a.m. to 11:45 a.m. and 1:15 p.m. to 4:45 p.m.

<u>Friday, May 19, 2017 @ 5:00 p.m.</u>: FIRST PURGE (cancellation) of SUMMER schedules for non-payment of tuition and fees. All students participating in Early Registration <u>MUST COMPLETE EARLY FEE PAYMENT</u> or <u>MUST COMPLETE EARLY SCHEDULE CONFIRMATION.</u> If you do not complete early fee payment or confirm your schedule, your schedule will be <u>PURGED</u> and you will have to complete the registration process again. Students who have a zero or credit balance (minus sign or "CR" indicates a credit balance) because their tuition and fees are paid by scholarships, federal financial aid, fee waivers or other credits <u>MUST CONFIRM REGISTRATION.</u> See Tuition/Fee Payment instructions inside the General Information portion of the .pdf Racing Form.

<u>Monday, May 22 thru Wednesday, May 31, 2017</u>: Summer Web Registration and Web Tuition/Fee Payment continues.

<u>Wednesday, May 31, 2017</u>: SUMMER QUARTER 2017 BEGINS. General Registration (BOSS & Keeny Hall 207) & Fee Payment (BOSS & Cashiers Office – Keeny Hall) - for new students and continuing students who did not complete early registration and fee payment. Web Schedule Adjustment & Web Tuition/Fee Payment continues on BOSS. See instructions inside Racing Form.

<u>Wednesday, May 31, 2017 @ 5:00 p.m.</u>: SECOND PURGE (cancellation) of Summer schedules for students who did not complete payment or confirm registration. Students who have a zero or credit balance (minus sign or "CR" indicates a credit balance) because their tuition and fees are paid by scholarships, federal financial aid, fee waivers or other credits <u>MUST CONFIRM REGISTRATION.</u> See Tuition/Fee Payment instructions inside the General Information portion of the .pdf Racing Form.

<u>Thursday, Jun. 1, 2017</u>: CLASSES BEGIN. Be sure you know which session your classes are scheduled for (see chart on page 2).

<u>Thursday, Jun. 1, 2017</u>: Drop/Add begins. SEE CHART (Page 2) FOR INDIVIDUAL SESSION DROP AND PURGE DEADLINES. SEE CHART (Page 8) FOR REFUNDS AND RESIGNATION DEADLINES ASSOCIATED WITH SUMMER SECTIONS.

<u>Monday, Jun. 5, 2017</u>   BOSS Web Registration & BOSS Drop/Adds turned off for <u>Summer 2017</u> at 4:30 pm. All DROP/ADDS must be processed using a signed Drop/Add form in the University Registrar's Office (Keeny Hall 207) after this date. SEE CHART (Page 2) FOR SESSION DROP AND PURGE DEADLINES. SEE CHART (Page 8) FOR REFUNDS AND RESIGNATION DEADLINES ASSOCIATED WITH SUMMER SECTIONS.

<u>Friday, Jun. 9, 2017</u>: Direct deposit credit balance refunds available. Paper checks available in the Cashiers Office from 9:00 a.m. to 4:00 p.m. on Monday, Jun. 12, 2017. Sign up for electronic deposit of your refund thru your BOSS account.

<u>Tuesday, Jul. 11, 2017 @ 4:30 p.m.</u>: THIRD PURGE (cancellation) of SUMMER schedules for students who did not complete Second Summer session fee payment. This applies to students who <u>registered for ONLY SECOND SUMMER SESSION COURSES</u>.

<u>Friday, Jul. 21, 2017</u>: Last day to drop courses or resign with "W" grades for 12-week Summer Quarter 2017 session only. FOR ALL OTHER SUMMER SESSIONS (3- AND 6-WEEK), SEE CHART (Page 2) FOR LAST DAY TO DROP COURSES OR RESIGN WITH "W" GRADES.

Methods of Tuition/Fee Payment & Schedule Confirmation
(1) Online at BOSS.latech.edu thru your Student BOSS account; (2) In person at the Cashier's Office, Keeny Hall Room 103; (3) Mail to Office of the Comptroller, ATTN: Cashiers, P.O. Box 7924, Ruston, LA 71272; or (4) Telephone: (318) 257-4325

The University reserves the right to cancel any class for which there is insufficient registration; restrict the registration in any class; reschedule any class; change instructors, change room assignments, section classes, and provide additional instructors for any class that is overcrowded. Published quarterly by the University Registrar, 207 Keeny Hall, Keeny Circle, Ruston, Louisiana 71272.

Louisiana Tech University adheres to the equal opportunity provisions of federal and civil rights laws, and does not discriminate on the basis of race, color, national origin, religion, age, sex, sexual orientation, marital status or disability.
<u>TITLE IX COORDINATOR</u>: Carrie Flournoy, Executive Assistant, Title IX & Compliance Coordinator, President's Office, Wyly Tower 1620; (318) 257-3785; Flournoy@latech.edu
<u>SECTION 504 COORDINATOR</u>: Annie Jantz, Division of Student Affairs, Keeny Hall 305; (318) 257-2445; ajantz@latech.edu

Campus Police: 257–4018
A TECH Parking Permit is required 24 Hours a Day

The Racing Form